

# Rollingstone Community School

## Agenda – 09-Feb-2022

6:30pm

The following board members were present: Barb Rahn, Elizabeth Nofsinger, Paul Seppa, JR Larkie, Mandy Schmit, Jo Dailey

The following community members were present: Bonnie Chapman, Paul Kreidermacher, Liz Wilson, Paul Wilson, Brenda Sing

Present via phone: James Lewicki, Rollingstone Community School Coordinator

Meeting to order at 6:33 pm

1. Review/Approval of Previous Notes – Jan 25<sup>th</sup>, 2022
  - a. JR motioned to approve the January 25, 2022 regular board meeting minutes. It was seconded by Barb. All approved, none opposed.
2. Treasurer's Report
  - a. Checkbook balance \$9368.34.
  - b. JR sent Above the Bar Marketing the form for auto debit pulls for monthly payments for the website. Mandy will find out what day of the month the payment will be pulled.
3. Agenda Updates
  - a. none
4. Public Comments
  - a. Paul Kreidermacher asked if a Karate group could rent the gym space at the school on Saturday, July 23rd for Karate. This is ok as no school groups will be using the school on this date.
  - b. Paul Kreidermacher asked about the lease agreement the school will need to agree on with the City. Paul Seppa will approach the city on lease within the next month. Lease discussions will tentatively start April, with the plan to start rental for June.
  - c. Paul Kreidermacher asked town residents what they would like to see at the Rollingstone Community School. Some comments were small class sizes, core values, discipline, after school care, bussing
  - d. Question on number of students enrolled: 13 students enrolled so far

5. Discover Girl Day Grant (Girls in Engineering Day) – Update – Paul/Barb/Elizabeth
  - a. March 26 10-2pm
  - b. The Committee is holding meetings each Monday
  - c. Barb has some commitments from WSU professors and students to help
  - d. Working on recruiting engineers to speak to the students
  
6. Learner Attributes – James
  - a. Draft for faculty to have as a start for goals and assessments for students. Also contains resources for teachers to help them with lesson planning
  - b. Two columns, one for individual learning and one for collaborative learning
  
7. Jaycee Participation - JR
  - a. 19<sup>th</sup> Feb – Winter Fun
    - i. Set up a tent with flyers and information
    - ii. Time is 10am -12pm
    - iii. Paul, JR, Barb, Jo can be there to help
      1. Have the classrooms open again
      2. Have enrollment form available
      3. JR can bring canopy where him and Paul will be stationed
      4. Flyers for girls in engineering, have a bulleted list of school goals, info for job openings
      5. Jo and Barb can be in the school for tours
  
  - b. Open Gyms
    - i. Going to happen, no set start date
    - ii. Advertise for open gyms and open house on Tuesdays
  
  - c. Easter Event
    - i. Saturday April 9th 9am-11am
    - ii. Jaycees will have Easter bunny, donuts, water. They asked if we would like to have an open house as well.
    - iii. Discussion regarding what we want at the open house
      1. Share new information
      2. Possibly have lead teacher there if hired
      3. Possibly have library open
      4. Get office ready
      5. Get FAQs ready
    - iv. Preschool/art room will be open by April

8. Teacher Recruiting - Mandy
  - a. 3 applicants for lead teachers
  - b. 2 for teacher roll
  - c. Elizabeth will get applications to hiring task force
  - d. Elizabeth will set up a meeting with James with hiring task force
  - e. Paul trying to post both teacher jobs on Viterbo website
  - f. School coordinator posted on website
    - i. Add all available positions on reporter
  - g. James, JR, and Paul working on benefits package
  - h. Barb had questions about conflict of interest a student teacher of hers that would like to apply
    - i. Discussed if she did not feel this is ethical she would remove herself from the interviewing process
  
9. Open Enrollment – Update / Mandy
  - A. Recruitment Activities – Additional – Mini-Open Houses ?
    - a. See above
  - B. Flyers / Posters – Paul has lots
    - a. All can take to hand out
  - C. Additional Advertising, Radio ? – Quote
    - a. Hold off on doing paid advertisement for teacher positions
    - b. Could do a press release and/or do article once we hear about the CSP grant
    - c. Could also have Post come out and do an update article as well
    - d. Do Radio ad for recruiting
      - i. JR motioned to approve radio Plan A for \$792. It was seconded by Mandy. All approved, none opposed.
        1. Elizabeth and Daughter will do the ad
      - ii. Will discuss radio interviews in the future
  - D. Targeted Mailing - Paul
    - a. Paul Will work on this week - MN city, 248, cty rd 25
    - b. JR motioned for Paul to spend up to \$250 for targeted mailing. It was seconded by Elizabeth. All approved, none opposed.
  
10. Policy / Approval
  - a. Procurement Policy – 2<sup>nd</sup> Read
    - i. Question from last meeting- Agent of record is the person representing the insurance company

- ii. JR motioned to approve the Procurement Policy. It was seconded by Jo. All approved, none opposed.
  
- b. 400 Series – Paul (Will send out more info shortly)
  - i. Paul- Employee right to know
  - ii. Elizabeth-Family and Medical Leave Policy
  - iii. Mandy- Drug free workplace/drug free school
  - iv. JR- Tabacco-Free Environment
  - v. Jo- Harassment and Violence in the workplace

11. Parent question from Facebook Message

- a. Question was if we will have a mask or vaccine mandate and if Critical Race Theory will be taught
- b. Paul will write response about vaccine and masking, essentially no vaccine mandate and mask mandate to be determined

12. Other

- a. Board requirement course- canceled this weekend and going to be rescheduled
- b. Paul will get more information on board required courses

Elizabeth motioned to adjourn the meeting at 8:01 pm. It was seconded by JR. All approved, none opposed.