

Rollingstone Community School Board
Meeting Minutes
August 9, 2022 | 6:30pm

Board Members present: Jo Dailey, Megan Lentner, Elizabeth Nofsinger, Barb Rahn

Community Members present: Paul Kreidermacher

Rollingstone Community School Coordinator: James Lewicki via Zoom

Rollingstone Community School Teachers: Tony Reisdorfer, Anna Sieve

School Office Coordinator: Peggy Walters

1. Review / Approval of Previous Notes – July 26, 2022
 - a. A motion to approve the July 26, 2022, board meeting minutes was made by Jo, seconded by Barb; motion passed unanimously.
2. Agenda Updates
 - a. Treasurer's report - Elizabeth
 - b. Closed Session - Jo
3. Acknowledgement of any Conflicts of Interest in Agenda
 - a. No conflicts were identified.
4. Public Comments
 - a. Paul Kreidermacher
 - i. Paul noted he received the email requesting a \$5,000 reduction in utilities; the request will need to go through the Council for an amendment to the Lease Agreement; discussion occurred. Paul stated the City could call a special meeting next week; Elizabeth will be present.
 - ii. Paul also asked about increased enrollment and how this would affect the Lease Aide/Lease Agreement. As enrollment increases there would be a possibility of increasing the rent; Paul would also like to present this topic to the Council; discussion occurred. The Lease Aid application may be able to be updated if enrollment goes up; Paul also noted the City could defer payment if helpful.
 - iii. Paul asked if the school has a janitorial service; the budget does not currently allow for a position at this time.
5. Treasurer's report
 - a. The General Fund balance is \$12,947.70.

6. Shared Time Policy
 - a. Students on shared time must attend all classes for which they are registered and will be tracked through attendance.
 - b. A motion to approve the Shared Time Policy was made by Barb, seconded by Jo; motion passed unanimously.

7. COVID Policy
 - a. Elizabeth created a COVID policy and it was briefly reviewed.
 - b. People who test positive and return after a 5-day isolation are required to wear a mask indoors for days 6-10.
 - c. Discussion was held regarding optional masking and ventilation; After School Care was added and Health Screening is recommended.
 - d. A motion to approve the COVID Policy was made by Jo; seconded by Barb; motion passed unanimously.

8. Worker's Compensation Insurance
 - a. Tony presented two quotes; half of the premium can be covered by the CSP grant; worker's comp is timely as it needs to be included on the transfer of licensure for food service; current quotes are based on 4 employees; the premium may increase if employees are added.
 - b. A motion to approve \$1,571.00 for worker's compensation insurance was made by Megan, seconded by Jo; motion passed unanimously.

9. School Nurse
 - a. Peggy provided an update on De Frisbie, a retired RN who lives in Rollingstone; she is looking for very part-time work and to be on call for emergencies.
 - b. Jo noted that Christy Johnson, who lives between Minnesota City and Stockton, also expressed interest.
 - c. James noted the school office will serve as the health office and an RN is likely needed once a week for a half day. It would cost less to hire an individual rather than to go through Winona Health.
 - d. Bonnie noted an individual would need medical malpractice insurance. Winona Health would charge for transportation and would visit once every two weeks.
 - e. Tony will reach out to Henry at Bluffview; Peggy will follow up with De and Christy.

10. 7th Board Member update
 - a. Elizabeth contacted four attorneys and all have declined; she has one more name to follow up on.
 - b. Jo would like to see Russ Rattunde involved with the board; Elizabeth will follow up with Russ; let Elizabeth know of any other attorneys who may be interested in serving on the board.

11. Preschool/YMCA update - Tony/Peggy

- a. Tony reported that he and Peggy met with Brandy and Janneke today; the Y needs 12 students by August 12 in order to open the Preschool program; they currently have 3. Elizabeth noted cost seems to be a concern for families.
- b. After School Care enrollment is at 4, possibly 5; it is likely RCS will need to provide our own after school care.
- c. Elizabeth noted RCS hopes to start its own preschool program next year similar to Ridgeway and Bluffview.
- d. Discussion occurred on options for ASC.
 - i. Barb suggested reaching out to the community to see if anyone would be interested in providing child care at RCS.
 - ii. Tony has someone interested in doing ASC who will be a freshman at WSU; Crystal Marsolek is also interested in the position.
 - iii. We would need 6 full-time children in ASC at \$10/child in order to pay the provider \$16/hour.
 - iv. A summer program will be considered again for next summer; Barb recommended trying to find a non-teaching staff. Discussion occurred.
 - v. The position will be posted and Tony will follow up with his contact and Crystal.
 - vi. Tony will also ask the Y to announce in their email that RCS will be providing ASC; RCS will also send an email to currently enrolled families.

12. Building/Ground Committee - Tony

- a. Building updates
 - i. Jo noted the branches need to be trimmed by the marquee.
 - ii. The City is working on cleaning the kitchen; all equipment has been purchased and received.
 - iii. The City has not yet completed the rest of the task list.
 - iv. Arnolds will be cleaning floors and bathrooms August 22-24; the cost will be covered by the CSP grant.
 - v. Barb noted when the building was previously closed, there was a sign posted to not drink the water; Tony will follow up with the City.
- b. Playground
 - i. The CSP grant cannot cover any in-ground playground equipment; we are currently on hold and will look at improvements to the current playground utilizing the BK5K funds. Tony will get quotes for ground covering for the current playground; Barb suggested ordering extra wood chips for the nature trail.
 - ii. RCS staff will look at the playground for any needed repairs.
- c. Community clean up day
 - i. Scheduled for August 13, 8:00am to Noon.
 - ii. Posted on Facebook and The Reporter.
 - iii. A "to do" list has been created; cleaning supplies have been ordered.

- iv. Bonnie noted she will come during the week to clean windows in the Library.
- v. Barb would like to see a public service announcement for any future clean-up dates.
- vi. A 10-yard roll-off dumpster with a 2-ton limit costs \$550, would need to be paid out of the general fund. A motion to approve \$550 for a dumpster was made by Megan, seconded by Barb; motion passed unanimously.

13. Enrollment / Recruiting

- a. Count update - Peggy
 - i. Peggy reported we have 29 students currently enrolled with 7-10 potential students.
 - ii. Several revisions were made to the budget based on 30 students; once approved by the Guild it will then come to the Board for approval.
- b. Goodview Days Parade - Aug. 21 1pm
 - i. Elizabeth will send additional information when it is received.
- c. Advertising - Leighton Broadcasting
 - i. RCS has declined the offer.

14. Teacher Updates - Anna, Megan, Tony

- a. The staff is facing non-ending tasks and is asking for assistance; a list has been created.
- b. Jo noted the current weekly schedule indicates Library Day will be held on Friday; if it can be changed to Monday or Wednesday she would volunteer in the Library and also with lunch on those days.
- c. Disposable place settings will be used for lunch.
- d. As her schedule allows, Barb is willing to come in and do a school-wide activity in order to give the teacher's prep time.
- e. Salaries have been reduced by 6.5 percent.
- f. The CSP grant needs to be spent by September 30; James continues to work on the second grant of \$175,000.
- g. RCS may be able to utilize the City's tax exempt status.
- h. Peggy will provide the City's "to do" list and Elizabeth will follow up with them.

15. Hiring of a Para and/or Special Education Teacher

- a. Tony, Megan, and Anna met with Tracy from HVED; we will receive 100 percent reimbursement to hire a SPED teacher.
- b. The job posting will be edited to remove the wage and will then be reposted.

16. Fundraising

- a. \$500 donation was received today from WNB Financial.
- b. \$1200+ donation from french toast breakfast at Rollingstone Days.
- c. \$77+ in tips from beer sales at Rollingstone Days.

17. Meal Committee - Peggy / Tony
 - a. Waiting on Ziebells for a milk quote; they may be able to donate a milk cooler if needed.

18. Library - Jo
 - a. Barb donated two boxes of books.
 - b. Jo and Tony participated in a Destiny training with additional training scheduled over the next couple of weeks.
 - c. Jo will make a list of non-fiction books needed for the library to complement the curriculum.
 - d. Megan will be visiting St. Stan's to review the books they have available.

19. Future meeting dates
 - a. Tony proposed 1 meeting per month during the school year.
 - b. September 13, 2022, was identified as a future meeting date.
 - c. Additional dates will be scheduled at the next meeting.

20. The Board and staff entered a Closed Session at 8:52pm.

21. Adjourn
 - a. A motion was made by Barb, seconded by Megan to adjourn the meeting at 9:06pm; motion passed unanimously.

22. Next meeting: August 23, 2022 | 6:30pm

Respectfully submitted,

Peggy Walters
School Office Coordinator