

Rollingstone Community School
Meeting Notes 11-August-2021
6:30 pm

The following board members were present: Barb Rahn, Elizabeth Nofsinger, Mandy Schmit, Paul Seppa, JR Larkie, Jo Dailey

The following community members were present: Bonnie Chapman,

Others present: James Lewicki, Rollingstone Community School coordinator

Meeting to order 6:35pm

1. Review of Previous Notes
 - A. Approval of the July 28, 2021 regular board meeting minutes. JR Larkie motioned to approve the July 28, 2021 regular board meeting minutes. It was seconded by Mandy Schmit. All approved, none opposed.
2. Public Comments
 - A. Bonnie received kitchen certification information. This information included requirements for the warming kitchen and the need for a food protection manager. We will also work with the city on this.
3. Introduction – James Lewicki
 - A. James Lewicki introduced himself. Discussed his current and past endeavors with other charter schools.
 - B. He will be at the next school board meeting on August 24th then in Rollingstone the 26th and 27th to learn about the community and do some planning sessions with the group as able.
 - C. He will go through the ready to open checklist from Buddy/the Guild at the next meeting board meeting.
4. Board Liability Insurance
 - A. Paul sent school information to a company that contacted him. They returned with a quote of around \$3000 a year. However, he has not heard from them for about a week.
 - B. Mandy has information for us to fill out for an underwriter through Schmitt Insurance company. Mandy will work on filling this out.
 - i. They may be able to fold in the school and the board together
 - ii. Brett Schmit may be able to come to next meeting to answer further questions
 - C. James will contact other schools to see what they have for insurance and cost

5. Bank Account - JR
 - A. Everything is finished but, all need to go and sign the signature card at some point (can do individually)
 - i. JR will email bank to get an update on this and when the account will be open
 - B. Barb will stop in tomorrow to see if account is set up

6. Website – Elizabeth / Mandy
 - A. 3 options
 - a. Vision Design
 - i. Cost is \$4,900 for website design + \$1,000-1500 for logo design
 - ii. \$50 a month maintenance fee
 - iii. They have 3 schools in the Winona area
 - iv. Turn around time is 6 weeks
 - b. Above the Bar
 - i. \$2500: website design, mission statement, logo, colors
 - ii. Located in Wisconsin
 - iii. \$100 a month maintenance fee
 - iv. Major changes \$75 an hour
 - v. Mostly does law firms
 - vi. Turn around 4-6 weeks
 - vii. Half down due at the start
 - c. Rose dream studio
 - i. Deeper dive into branding and website
 - ii. \$2700
 - iii. Located in Chicago
 - iv. Not sure on monthly fee
 - B. Vote: JR Larkie motioned to approve Above the Bar to create the Rollingstone Community School website as long as we get an itemized quote, with no significant increase in estimate. Jo Dailey seconded the motion. All approved, none opposed
 - C. Mandy will get the URL for rollingstonecommunityschool.??
 - D. Vote: JR Larkie motioned to approve Mandy Schmit and Elizabeth Nofsinger as the administrators for the website. Barb Rahn seconded the motion. All approved, none opposed.

7. Open House – Thoughts – Set Date
 - A. Will plan to do it the same day as the Jaycees haunted trail on October 23rd

- B. Set up: one model classroom, slideshow presentation, 5-10 min recurring program, will determine time after contacting Jaycees, get list of enrollment interest during the open house
 - C. Paul will email city regarding the plans for the open house
 - D. Paul will contact Steven J. Rippe to see if can come to the open house as a speaker
 - E. Will use the meeting room for presentation, childcare in the gym with crafts in the gym
 - a. Will talk to Crystal Marsolek about crafts/activities that they kids could do during the open house
 - F. Will add ideas for the open house to the next meeting agenda
 - G. Will get props from Luxembourg Museum
8. Guild Contract - Update
- A. Need to update incorporation letter
 - B. Discussed the need to get a lawyer
 - a. New law firm in town and Mandy will get more information
 - C. Goals for k-2nd need to be written up
 - a. James and Paul will work on this
 - D. Update bylaws-Paul
9. Fund-Raising Thoughts
- A. Rollingstone Fire Relief
 - a. JR at meeting last night and they approved to donate the full \$5000 that we asked for
 - b. Add to next meeting Agenda- thank you card
 - c. JR will ask Bank if we can get a deposit slip so we can recognize those who donate
 - B. Rollingstone Activity Group / Jaycee
 - i. Jaycees also approved to donate \$5000
 - C. Donation Letter
 - i. All board members looked over donation letter
 - ii. Mandy suggested adding a card with the open house date
 - iii. Will send out in the next couple weeks
 - iv. Come early to next meeting to stuff envelopes
 - v. Paul will look into getting the list of addresses to send letters to
 - D. Other ideas for donations: buying fence posts
10. Educare/Early Childhood care
- A. JR has been approached by many families regarding the need/want for childcare to be part of the Rollingstone Community School

- B. Questions regarding if we do it through WAPs or another entity
 - C. JR will contact a few different places to see if we could partner with them for childcare
11. Grant Writing – How do we tackle
- A. Will Table until next meeting due to time
 - B. James will draft considerations for grants to start tackling
12. Furniture from Winona State – Barb and Paul
- A. Barb found used furniture we can take for free
 - B. Paul will contact Linda from Winona State regarding paperwork needed to fill out to receive the furniture
 - C. May be possible to go as a group to choose furniture
13. Monitoring of our Gmail
- A. Mandy has been monitoring every 2-3 days
14. Library
- A. Jo will get a key from Jamie
 - B. Jo has about 100 books and will start labeling them with a dewey system
 - C. Paul will put something in the reporter to let the community know we are looking for gently used books, Jo will email wording for the reporter to Paul.
15. Adjourn (Next Meeting Next Meeting – August 24th)
- A. JR moved to adjourn the meeting at 8:27 pm and Mandy seconded. All approved, none opposed.

Parking Lot

1. Grants
 - a. Paul will look into Emergency Connectivity Fund – Due 13-Aug
2. Visit Other School Boards
 - a. WAPs
 - b. Lewiston
3. Find a School Attorney
 - a. Paul to Check with BluffView
4. Mascot
5. Pre-School
6. Kitchen and Food Service