

Rollingstone Community School Board Meeting Minutes – 14-Jun-2022 - 6:30pm

The following board members were present: Barb Rahn, Elizabeth Nofsinger, Paul Seppa, JR Larkie, Mandy Schmit, Jo Dailey

The following community members were present: Bonnie Chapman, Paul Kreidermacher

Rollingstone Community School Coordinator: James Lewicki via zoom

Teachers: Tony Reisdorfer, Megan Lentner, Anna Sieve

School Office Coordinator: Peggy Walters

The Guild Joining at 7:30 pm: Glory Kibbel, Jim Zacchini via zoom

1. Review / Approval of Previous Notes – May 31st, 2022
 - a. JR motioned to approve the May 31st, 2022 regular board meeting minutes. It was seconded by Jo. All approved, none opposed.
2. Agenda Updates
 - a. JR: add a bank update. Will add to CSP challenges.
 - b. Barb: add Teacher Lead School Convention
3. Acknowledgement of any Conflicts of Interest in Agenda
 - a. Jo will abstain from any votes regarding Oakwood Bank, as this is her place of employment
4. Public Comments
 - a. Paul Kreidermacher, needs to communicate with the lawyer on the lease
 - b. Paul Kreidermacher also had a question on enrollment. Peggy will address in her update.
5. Paul Seppa Resignation
 - a. Letter sent to the group
 - b. Elizabeth open to stepping up as Board chair on a interim basis
 - c. JR brought up the need to now add 1-2 more board members. Need to determine the best way to recruit a new board member.
 - d. Need to decided when the voting process starts
 - e. Mandy asked when a teacher could join the board. James said anytime.

- f. JR motioned to accept Paul Seppa's resignation effective after this meeting 6/14/22. It was seconded by Elizabeth. All approved, none opposed.
 - i. JR motioned to name Elizabeth Nofsinger as interim board chair for up to 6 months. It was seconded by Mandy. Elizabeth abstained. Jo, Paul and Barb approved.
 - ii. Peggy will do future notes until another secretary is named
 - iii. Add to the next meeting agenda: adding a teacher to the board and determine who would take on the secretary position.

6. CSP Challenges

- a. First official reimbursement into SWIFT. JR is not yet sure on how to get it out of SWIFT and into our bank account. James will ask Designs for Learning and JR will discuss with Oakwood Bank.
- b. Second CSP submission approved today. Our third submission had one question about what card was used for purchase, which was the school card
- c. JR reached out to Oakwood this morning and asked for a higher line of credit of \$75,000. This will be approved by the bank after board minutes are sent to the bank.
 - i. Mandy motioned to increase the line of credit at Oakwood bank to \$75,000. It was seconded by JR. Jo abstained. Elizabeth, Barb, and Paul approved.
 - ii. Tony: The next purchase would be tables, curriculum, and interactive whiteboards.
 - 1. Barb brought up the need to think about how the teachers would plan for another COVID like situation. Teachers have a plan to use plexiglass or use the desks we have.

7. Enrollment / Recruiting

- a. Count update – Peggy
 - i. Submitted a form that required specific criteria for enrollment, officially able to submit 18. Lost one student June 7th, as they decided to stay at their current school.
 - ii. 9 prospective students within 6 families
 - iii. Unable to connect to a couple families to get all of the information.
 - 1. Paul suggested sending a letter
 - 2. Peggy will continue to work on this
 - iv. Jo asked if any of these parents have concerns. So far no concerns have been brought up to Peggy or teachers.

- v. Barb talked to some families and their concerns were combination classes. Suggested we create posts, or handouts on how multi age classes are organized and empathize that reading and math will be separate.
 - vi. Budget reworked to open with 27 students.
 - b. Door Hangers
 - i. Lake Village: Elizabeth and Mandy
 - ii. Hidden Valley: Anna, Megan, Tony
 - iii. Saehler addition: Jo and Peggy
 - iv. Town of Minnesota City: Barb
 - c. Lawn Signs – In any day
 - i. Paul will pick up and bring to school office
 - ii. Ordered 15, Peggy will keep track of where they are going
 - d. Ice Cream @ Baseball Park – June 23rd
 - e. Street Dance
 - i. Will pick up the cotton candy machine and ice cream machine
 - 1. Need to determine how to pay for this. Board decided it would be best to do a suggested donation.
 - f. Steamboat Days Kiddie Parade – June 17th
 - i. Tony ordered business cards
 - ii. Teachers have been working on the float, STEAM teamed float
 - iii. Parade line up at 9am
 - iv. A few families are interested in joining the parade
 - g. Lewiston Heartland days Parade June 25th, Kiddie Days parade June 24th.
 - h. Family on the Farm – Aug 4th
 - i. Lehnertz family willing to give us a table at the event
 - ii. We will participate and Paul will confirm with Tina
 - iii. We could possibly open the school for tours as they will be shuttling families from the school
 - i. Rollingstone Days Parade – August 7th
 - i. Table for the next meeting
 - j. Other Ideas ?
 - i. None at this time
8. Teacher Updates – Anna, Megan, Tony
- a. Putting classrooms together
 - b. Anna created a book challenge for kids in the community. Challenge is to read for 20 minutes a day and they can return to receive a slice of pizza coupon from Kwik Trip. These will be in the July reporter.
9. Playground with BK5K Funding

- a. This Saturday, June 18th
 - b. 3-4 people should be on the committee for the playground, including those from the city
 - i. Keep on the agenda for next meeting
10. Before School Care
- a. Need to discuss the possibility of the YMCA being willing to hire some employees to cover before school care. We may have to help recruit from the community.
 - b. Teachers could possibly cover if needed
11. Emergency Procedure – Second Read
- a. Fire inspection report approved and certification of occupancy type E granted, so the building can be officially used as a school
 - b. JR motioned to approve the Emergency procedure. It was seconded by Barb. All approved, none opposed.
12. Fundraising
- a. Teachers will be guest bartenders at Port 507 July 1st. Will be advertised on the radio and radio will be at the event. Will possibly have food there as well.
 - b. Could also do fundraising at Hideaway Tavern and Grill once open
 - c. Donation Jar at Bonnie Rae's
 - d. Other ideas: family stroll/family olympics with park and rec, family movie night at the park and open the concession stand, 50/50 raffle (contact the Jaycees and could possibly do it at Rollingstone Days). Barb suggested doing Culver's, silent auction. Mandy is working on doing a T-shirt fundraiser for t-shirts and sweatshirts
13. Meal Committee – Megan / Tony
- a. Meeting with Riverway tomorrow, they hired a new dining manager
 - b. Paul asked about switching the CSP budget to get some kitchen appliances. James also noted we have another \$1,000-1,500 grant for kitchen appliances
14. Library – Jo
- a. Continuing to work on. Jo has someone who would be willing to donate for the software. Jo will talk with the donor and we can reallocate the funds in the budget from the library to something else if needed.
 - b. Tony found a cart to use for the library
15. National Convention of Teacher Lead Schools in Minnesota in November 4th-6th
- a. Teachers will discuss attending, CSP grant would pay for teachers attending this
16. Adjourn

- a. JR motioned to adjourn at 8:02 pm. It was seconded by Elizabeth. All approved, none opposed.

Next meeting June 28th