

Rollingstone Community School Board

Meeting Minutes– 17-May-2022 - 6:30pm

The following board members were present: Barb Rahn, Elizabeth Nofsinger, Paul Seppa, JR Larkie, Mandy Schmit, Jo Dailey

The following community members were present: Bonnie Chapman, Paul Kreidermacher

Rollingstone Community School Coordinator: James Lewicki via phone

Teachers: Tony Reisdorfer, Megan Lentner, Anna Sieve via phone

School Office Coordinator: Peggy Walters

1. Review / Approval of Previous Notes – May 3rd, 2022
 - a. JR motioned to approve the May 3rd, 2022 regular board meeting minutes. It was seconded by Mandy. All approved, none opposed.
2. Agenda Updates
 - a. Jo wanted to add bussing under enrollment/recruitment
3. Acknowledgement of any Conflicts of Interest in Agenda
 - a. Mandy acknowledges she can not make any motions or approvals on the insurance update
4. Treasurer's Report
 - a. Waiting on April bank statement
 - i. Checkbook balance \$3367.94, includes \$40 debit for UCC filing for line of credit
 - b. Line of Credit Status
 - i. Is established and ready to use
 - ii. Line if credit is for \$30,000 through May 13, 2023
 1. Fixed interest rate 4%
 2. Before we can move the money they need to see what we are going to purchase to make sure it is reimbursable
 - a. Once approved, money will move to the CSP fund checking account to use for purchase
 - b. Still waiting on getting tax free status
 - iii. Insurance Update
 1. Quote on the property and liability insurance

- a. JR motioned to approve purchase of both property and liability insurance. It was seconded by Jo. Paul, Elizabeth, and Barb approved. Mandy abstained.

5. Public Comments

- a. Paul Kreidermacher asked for a lease update. Attorney out of the office. Will look to approve it before July 1st.
- b. Fire marshal came to check sprinkler pipes
- c. Paul Kreidermacher asked about the garden and if we would be interested in using it. Teachers would love to use it.
 - i. Can start looking at grants available for garden upkeep

6. YMCA Update

- a. Brandy- unfortunately they can't do the summer program at the school due to low enrollment, however they had a phone meeting with the state and they have been assigned a licenser and will be scheduling inspections
 - i. Paul will send the name of the fire marshal to see if we can use the same one
 - ii. Hopeful for a Fall opening for preschool
 - iii. Preschool will be during the school hours and then preschoolers can do the after school program if they need
 - iv. BK5K awarded to the school for preschool playground equipment
 - v. Mandy will ask how many preschoolers will be needed to run the preschool program
 - 1. Likely 8-10, but will have to run the numbers
 - 2. Brandy has had many inquiries for preschool
 - vi. JR asked about cost- to be determined
 - vii. Brandy will do a write up for the reporter

7. Enrollment / Recruiting (Flyers in Office)

- a. Mandy count update- down to 19, need 32 to start the school
- b. Bussing, Jo brought up that bussing will not be available to those within a mile of the school
 - i. Typical bussing rule
- c. Mandy pulled the list of licensed daycares from around this area
 - i. Can send them a flier after contacting them
- d. Mandy will update enrollment flyers
 - i. Paul, Mandy, and Tony will call some daycares
- e. Other recruiting ideas
 - i. Could get booth at the farmers market in Winona and at Goodview
 - 1. Mandy will check into the farmers market
 - ii. Steamboat days kiddie and grand parade, Lewiston parade
 - 1. Elizabeth will look into the parades

- iii. Fundraising options, such as bartending
 - iv. Different events to draw people into the school: movie night, chalk parade, street dance, ice cream truck
 - 1. Peggy will check on the ice cream truck
 - 2. Set date for the dance June 24th 6-9pm
 - a. Ask the Jaycees to help, JR will contact them
 - v. Paul will check on putting a booth outside of Walmart
- 8. Teacher Miscellaneous Updates – Anna, Megan, Tony
 - a. Meeting on a weekly basis
 - b. Starting to set up classrooms
- 9. Budget Revision and Approval-James
 - a. Some modifications with reduced enrollment, employee benefits
 - b. Elizabeth motions to approve the budget revisions. It was seconded by JR. All approved, none opposed.
- 10. Recommended Purchases – Tony
 - a. Lenovo chromebook, 20 for the first grant
 - i. There is discount for purchasing multiple
 - b. School wide STEAM cart, also has online activities
 - c. Tony and teachers will write up justification for the state/CSP grant
- 11. Second Read – Policies 404 Employee Benefits and 405 Salary and Wage Compensation
 - a. JR moved to approve policies 404 and 405. It was seconded by Elizabeth. All approved, none opposed.
- 12. Employee Benefits Package – James / Tony
 - a. Change sick time cash out to 50%
 - b. Teachers and James will look over and come back with revisions
- 13. Hiring Task Force
 - a. SPED Teacher Posting
 - i. Paul will post on MACS, Mandy will post on the website, James sent job posting to WSU
 - b. Barb would like to remove herself from the hiring task force
 - 1. Hiring task force will discuss further
- 14. Building Cleaning – Floor – Paul
 - a. Paul working on a quote
- 15. Gmail Setup – Everyone got it Setup ? - Tony
 - a. Everyone set up and will be watching their emails
 - b. Mandy will post the office email
- 16. Meal Committee - Megan
 - a. Megan sent questions to Riverway, waiting on a response
 - b. WSU will send her a bid

17. Library - Jo

- a. Quote on check out program \$1279.45, \$919 second year
 - i. Needs a computer and printer to start getting the library together further
 - ii. Jo will get quotes to Tony and James
 - iii. Paul will look into getting Jo a key card

Next meeting times May 31st, June 14th, June 28th

Mandy motioned to end the board meeting at 8:22pm. It was seconded by Barb.
All approved, none opposed.

Parking Lot

- 1. Grants
- 2. Visit Other School Boards
 - a. WAPs
 - b. Lewiston
- 3. Policies / Approval
 - a. Employee Right to Know – Paul *Hold for Now
 - b. FMLA – Liz Hold for Now
 - c. Harassment and Violence - Jo
 - d. Drug Free Workplace – Mandy
 - e. Tobacco-Free Environment – *Hold for Now J.R.

Policy & ByLaw Status

- a. ByLaws – Approved –Like to Add Meeting Notice in Reporter and Front Door