

Rollingstone Community School Board

Meeting Minutes– 19-Apr-2022 - 6:30pm

The following board members were present: Barb Rahn, Elizabeth Nofsinger, Paul Seppa, JR Larkie, Mandy Schmit, Jo Dailey

The following community members were present: Paul Kreidermacher, Tina Full, Ashlyn Full

Rollingstone Community School Coordinator: James Lewicki

Teachers: Anna Sieve via phone, Tony Reisdorfer, Megan Lentner

Representative from the Guild: Glory Kibbel

1. Review / Approval of Previous Notes – April 5th, 2022
 - a. JR motioned to approve the April 5th, 2022 regular board meeting minutes. It was seconded by Mandy. All approved, none opposed.
2. Treasurer's Report – J.R.
 - a. Check written to Jo Daily, \$26.80, for library materials. Checkbook balance \$7187.94
 - b. Still working to get a second account open for CSP grant funds
 - c. Could go through Propel in the cities for the grant account if a local bank option does not work
3. Critical Agenda Updates
 - a. Ashlyn Full: Her and her brother would like to do an open house May 14th. They would like to do a scavenger hunt inside, snacks, would like teachers to be there if available
 - i. Board thought it would be good to make this a second Meet the Teacher event and an item drive
 - ii. Mandy will advertise the event, Ashlyn will add to reporter
 - iii. Will do in the afternoon 1-3pm
 - iv. Collections so far: books, art supplies, office supplies, gym supplies, games/puzzles
4. Minnesota Guild – Glory Kibbel
 - a. The board has done a great job, we are ahead of the game. Shown that we are a very committed school board. Congratulations.
 - b. Always remember it's good to come to the Guild for support, they are here to help
 - c. Barb asked how many schools they authorize: 17.
 - d. Paul added Glory to all of our RCS emails
5. Public Comments
 - a. Tony

- i. Kindergarten room, art/music room remove carpet. Place tile or water resistant flooring in the rooms
 - ii. Copier leases needed. We will need one in the office and one with color ability in the library
 - 1. Could discuss with the City of Rollingstone splitting the cost of the one in the city office currently
 - iii. Teachers will ask for curriculum budget next school board meeting
 - 1. Looking at a handwriting and keyboarding curriculum for 3-5th grade
 - 2. Approve a purchase order and protocol
 - a. Paul will email procurement policy to Tony
- b. James
 - i. Tony, James, and Meagan visited two schools, New Heights in Stillwater and St Croix River Grove. All the schools focused on the need for good Special Education support. Teachers and James think it is important to get a special education teacher, and will need to edit the budget to support this. Both schools are very willing to answer questions if we have any.
 - a. Jo brought up that at the previous Rollingstone School when they lost their SPED teacher, they lost whole families

6. School Calendar – First Read

- a. Adopt the WAPs calendar with very few modifications due to bussing
 - i. May adjust conference days/times
 - ii. 173 student contact days
 - 1. Ask YMCA if they can cover non- school days
 - 2. See if a representative from the Y can come to one meeting a month

7. Daily Schedule – First Read - Tony

- a. Megan created schedule for all grades
- b. Barb had a question about music and art. Is it a separate class or part of other classes?
 - i. Megan: Ideally these would be separate classes if we could get another teacher or volunteer to help with this. This will depend on the need for a SPED teacher. Could look at a part time teacher for these positions as well. Could also ask these teachers to help with other activities at school (teacher assistant, lunch, recess).
 - ii. Need to request files from the students to see what of our SPED needs will be
 - iii. Ideal classrooms for 1st year Kindergarten, 1st and 2nd combined, and 3rd, 4th, and 5th combined.

- iv. Could start to post jobs soon as enrolment goes up
 - v. Elizabeth brought up more phy ed, can add to STEAM times
 - vi. Discussed the possibility of adding Band to 4th and 5th grade
8. Paul requested approval to pay Megan \$20/hour with CSP grant funds for summer work
- a. JR motioned to approve paying Megan \$20/hour for summer work with the CSP grant funds. It was seconded by Elizabeth. All approved, none opposed.
9. Teacher Recruiting – Hiring Task Force Update
- a. School Office Coordinator
 - i. One interview this Saturday, and working on setting up a second interview
 - b. Kindergarten Teacher
 - i. Need for enrollment to go up before posting job
 - ii. Megan will do K-1 if enrollment numbers are not increased
10. Enrollment / Recruiting (Paul has flyers)
- a. Count update - Mandy
 - i. Added a 4th grader
 - 1. 7 Kindergarten, 3 first grade, 7 second grade, 3 third grade, and 1 fourth grade
 - b. Meet Teacher Event – April 23rd
 - i. Touch with Families
 - 1. Paul gave flyers to those doing garage sales this weekend
 - 2. Paul asked if we want hand out flyers any other way, for now will do garage sales and anyone else who wants to hand out can take flyers
 - 3. Will ask Jaycees if we could change their sign on Friday midday, Paul will ask Theresa. We could also add a sign next to it. Paul will look into Lawn signs
 - 4. Rollingstone Youth Sports looking into advertising space for the outfield, could be an advertising option for us
 - ii. A representative from the YMCA will be there to answer family questions and sign families up for summer care
 - c. May 14th – Full Event
 - i. See public comments
11. Meal Committee - Tony
- a. Meals
 - i. Looking at caterers
 - ii. Cotter looking at new food service we could use if needed, Steak Shop could bring it here with extra cost

1. Steak Shop quote: without milk \$3-4 per meal
- iii. Barb brought up we could look into using the Community Center to have someone cook meals there
 1. Glory brought up school lunches are a big area where charter schools get audited. Good to get ahead of what we need for this. Donna from the state is a good contact.
 2. Second area where schools get in trouble is that free and reduced forms are not done correctly. Best to get all parents to fill out the forms, make sure someone looks them over
- iv. Paul will ask Crystal and Bonnie if they would like to join the meal committee
- v. Will touch base with the YMCA to see if they found a caterer

11. WiFi / Gmail - Tony

- a. Charter and HBC, HBC is cheaper by far.
 - i. Charter \$2000 construction and \$1300 a month payment, did not include phones
 - ii. HBC \$500-600 construction cost and \$400 month payment
 - iii. Need to verify our domain for gmail accounts

12. Library

- a. Still getting books in, 1500 on the shelf, another 500 left to do
 - i. Need to work on getting an automated system
 - ii. Will be a lot of nights and weekends to get the books up
 1. Can get a few laptops from Merchants
 2. Jo will get pricing on the software
 3. Jo waiting for more information on accelerated reading

13. Mandy asked about when Grant Funds will be available. Paul: Grant Training next Tuesday. For funds, waiting on OGAN.

Next meeting times May 3rd and May 17th

JR Motion to Adjourn at 8:10, it was seconded by Mandy. All approved, none opposed.

Parking Lot

1. Grants
2. Visit Other School Boards
 - a. WAPs

b. Lewiston

3. Policies / Approval

- a. Employee Right to Know – Paul *Hold for Now
- b. FMLA – Liz Hold for Now
- c. Harassment and Violence - Jo
- d. Drug Free Workplace – Mandy
- e. Tobacco-Free Environment – *Hold for Now J.R.

Policy & ByLaw Status

- a. ByLaws – Approved –Like to Add Meeting Notice in Reporter and Front Door