

Rollingstone Community School Board
Special Meeting Minutes
June 21, 2022 | 6:30pm

Board Members present: Jo Dailey, J.R. Larkie, Elizabeth Nofsinger, Barb Rahn, Mandy Schmit

Community Members present: Bonnie Chapman

Rollingstone Community School Coordinator: James Lewicki

Rollingstone Community School Teacher: Tony Reisdorfer

School Office Coordinator: Peggy Walters

1. Review / Approval of Previous Notes – June 14th, 2022
 - a. A motion was made by J.R., seconded by Mandy to approve the June 14, 2022, regular board meeting minutes; motion passed unanimously.
2. Agenda Updates
 - a. James Lewicki: add 1023 Tax Filing
3. Acknowledgement of any Conflicts of Interest in Agenda
 - a. No conflicts were identified.
4. Public Comments
 - a. No public comments were provided.
5. Review contract Hiawatha Valley Ed. District
 - a. Hiawatha Valley Education District provides access to a full range of special education services. James provided background information. Discussion followed. The total cost is \$18,990.53. A motion was made by Barb, seconded by Jo to approve the Hiawatha Valley Education District contract; motion passed unanimously.
6. Review contract with JMC
 - a. Tony provided background information regarding JMC. They will provide a Student Information System (SIS) which includes onsite training for office personnel and teachers. The cost for year one is \$6,005.00. A motion was made by J.R., seconded by Mandy to approve the JMC contract; motion passed unanimously.
7. Review contract with Designs for Learning
 - a. Designs for Learning provides a full-service support operation for schools including the areas of HR, Finance and Payroll. James provided background

information. Discussion followed. They will make sure we have the systems that meet our needs, be on-call as needed, provide training and provide compliance assurance. The total cost for one year is \$20,000.00 and includes Accounting Services, Pre-Operational Audit Prep and Program Support. A motion was made by Mandy, seconded by J.R. to approve the Designs for Learning Contract; motion passed unanimously.

- b. Barb noted that the staff will track usage of services provided by each vendor to validate future renewals.
8. Add Elizabeth Nofsinger as a signer for all accounts at Oakwood Bank
 - a. A motion was made by J.R., seconded by Barb to add Elizabeth Nofsinger as a signer for all accounts at Oakwood Bank; motion passed unanimously.
 9. Accelerated Reading-Barb
 - a. Barb provided copies of a pamphlet entitled "Parent's Guide to Accelerated Reader" she had previously created.
 - b. Tony noted this is a cloud-based program and Jo explained the process for identifying if our current books are listed in the AR program. Teachers can also identify AR books in their individual classrooms. Discussion followed.
 - c. Barb also shared a weekly schedule she previously created and suggested a similar schedule for our teachers be placed on the website.
 - d. A "Welcome to the First Grade" letter was also shared by Barb for reference.
 - e. Barb also has Daily 5 information available for teachers if they would like printed copies.
 10. 1023 Tax Filing
 - a. James discussed the pending 1023 tax filing. The fee may be included in the larger attorney's fee. If not, the cost would come out of our General Fund. Discussion followed. A motion was made by JR, seconded by Jo to approve \$400.00 for the 1023 Tax Filing.
 11. A brief discussion was held regarding the \$5,000.00 grant received on June 18 from the BK5K.
 12. Upcoming Events
 - a. Saturday evening, June 25: Lewiston Heartland Days Grand Parade
 - i. Line up is at 4:00pm with the parade beginning at 6:00; if anyone is available to join at 5:30 that would be appreciated; Barb and Mandy may be available.
 - ii. Tony will email current families.
 - iii. Candy donations are appreciated.
 - iv. Mandy will order additional flyers. A motion was made by J.R, seconded by Barb to approve up to \$200.00 for printing costs; motion passed unanimously.

- b. Friday evening, June 24: Street Dance
 - i. The dance will be held at the Rollingstone Community School parking lot from 6:00-9:00pm.
 - ii. J.R. has everything for the music.
 - iii. Bonnie brought a disco light for J.R. to use.
 - iv. A cotton candy machine and ice cream machine will be rented from Steak Shop Catering. A motion was made by J.R., seconded by Mandy to approve \$232.00 for the rental fee; motion passed unanimously.
 - v. Set-up will begin at 5:00pm and help would be appreciated.
- c. J.R. noted there is a 14U baseball tournament this weekend in Rollingstone; Mandy will deliver flyers to Elizabeth to have available at the concession stand.

13. Future Meetings

- a. July meetings were discussed and scheduled for:
 - i. July 12, 2022 | 6:30pm
 - ii. July 26, 2022 | 6:30pm

14. Adjourn

- a. A motion was made by J.R., seconded by Mandy to adjourn the meeting at 7:20pm; motion passed unanimously.

15. Next Meeting: June 28, 2022 | 6:30pm

Respectfully submitted,

Peggy Walters
School Office Coordinator