

Rollingstone Community School  
Meeting Notes 24-August-2021  
6:30 pm

The following board members were present: Barb Rahn, Elizabeth Nofsinger, Mandy Schmit, Paul Seppa, JR Larkie, Jo Dailey

The following community members were present: Bonnie Chapman, Emily Boettger

Others present: James Lewicki, Rollingstone Community School Coordinator

Meeting to order 6:34pm

1. Review of Previous Notes
  - A. Approval of the August 11, 2021 regular board meeting minutes. Paul motioned to approve the August 11, 2021 regular board meeting minutes. It was seconded by Jo. All approved, none opposed.
  
2. Treasurer's Report – JR
  - Invoice - Coordinator
  - A. Current balance \$5,979.15, \$5000 from fire department deposited
  - B. 250 checks, check registry created, two lines on the checks for signatures
  - C. Discussed that whoever signs the check first should write the receipt
  - D. Paul asked James if we are able to hire someone to help with the budget
    - a. Can hire if needed, will need to explore our options
  - E. Vote to approve the invoice for \$3000 for the first payment to James Lewicki
    - a. JR motioned to approve the invoice. It was seconded by Barb. All approved, none opposed
  
3. Public Comments
  - A. Discussion regarding the type of teachers will need
    - a. Because we are a STEAM school it would be important to hire a music teacher part time
  - B. Bonnie wondering if we could make a visit to Ridgeway to see how their meal plans work
    - a. She will reach out to Rideway and others to see how their meal plans work
  
4. Thursday Sessions – James / Paul
  - A. James will be here all day Thursday 8/26
    - a. Breakout sessions: #1 decided the critical pieces to the school, #2 going over the start up list with further details, #3 grant task force meeting
    - b. Topic #1 scheduled for 5pm (RCS discussion)

- c. Barb will discuss grants with James at 1pm-3pm on
    - d. From 11am-1pm James and Paul will be here working on the startup list
  - B. Jo willing to help more with grants via zoom meetings, Bonnie also willing to help with grants
  - C. Mandy heard back from Jackie Frisch, she is willing to send out email on our behalf seeking help for grants from Winona State students
  - D. Barb discussed with a professor from Winona State, Melanie Reap, about the opportunity to also help with some grants
    - a. James will reach out to her to discuss possible grant writing opportunities further
- 5. Website Update – Elizabeth / Mandy – Do you need pictures
  - A. Mandy has contract for the scope of work
  - B. Up front cost \$1250, \$1250 at completion, \$100 month to host the site
  - C. Vote: JR moved to motion the 1st \$1250 payment to Above the Bar and finalize the contract, Jo second. All approved, none opposed.
  - D. Mandy will get invoice and she has pictures to get started
- 6. Fund-Raising
  - a. How do we Thank Fire Relief and Jaycees ?
    - i. Paul brought thank you cards, will put into the reporter
  - b. Donation Letter
    - i. Paul unable to get address list yet, but will work on getting that this week
    - ii. Paul will work on adding a picture to the back of the letter
    - iii. Need to finalize a date to stuff envelopes
  - c. Amazon
    - i. A certain amount of the order will go does the donation of your choice
    - ii. Mandy will look further into this
  - d. Emergency Connectivity Fund - Paul
    - i. Paul got to the last step, and found out we are not eligible at this point
    - ii. They will hopefully do another fund
    - iii. Paul did get numbers we will need for other federal funds
- 7. Open House – Plan – Oct 30<sup>th</sup> . Confirm Date
  - Visit Classroom
    - A. Board and meeting attendees viewed a mock classroom, it was very impressive (nice work Barb!)
    - B. Another group of teachers are working on a 2nd classroom
    - C. Jaycees ok with us doing the open house on this day during the candy land walk, date of open house set for October 30th

- a. Crafts: pumpkin painting, Jo will request a donation of 50 pumpkins and other needs for the open house from Hyvee
  - b. Rotate through a short presentation with a tour, possibly wear t-shirts to help identify board members
  - c. Other needs for open house: Interest cards, flyers/brochure, open enrollment dates, teacher hiring process, FAQs (james will start this), Paul will do a slideshow
  - d. Need to budget for advertising
  - e. Paul will put the date for open house in the reporter
  - f. Emily also willing to help during the open house
8. Guild Contract – Review Updated ByLaws
  - A. Initially rejected by the state, Paul made revisions
  - B. Bylaws drafted, will need to approve as a group, but need to hear back from the guild 1st
9. Educare/Early Childhood Care – JR
  - A. JR sent a few emails, he is looking further into educare
  - B. Possibly put out a posting for a childcare director
    - a. Paul will attend the next city council meeting to discuss further
10. WSU Furniture
  - A. Paul checked with Winona State and hasn't gotten any further information at this point
  - B. Barb will look into this further
11. Teacher Interested – How do we respond, Le Ann Peterson
  - A. Paul will give her a call to discuss about what type of opportunities she is looking for
12. Library Update - Jo
  - A. Jamie ok with collecting books, request for books will be posted in the September reporter
  - B. Jo will need a few more supplies to add dewy system to the books
  - C. Mandy will also put request for books on social media
13. Set Next Meeting Date(s)
  - A. September 8th, September 21st, October 26th

Paul motioned to adjourn the meeting at 8:32. It was seconded by Barb. All approved, none opposed.

#### Parking Lot

1. Grants
2. Visit Other School Boards
  - a. WAPs
  - b. Lewiston
3. Find a School Attorney
  - a. Paul to Check with BluffView
4. Mascot
5. Pre-School
6. Kitchen and Food Service