

Rollingstone Community School
Meeting Notes 28-July-2021
6:30 pm

The following board members were present: Barb Rahn, Elizabeth Nofsinger, Mandy Schmit, Paul Seppa, JR Larkie, Jo Daily

The following community members were present: Bonnie Chapman, Crystal Marsolek

1. Review of Previous Notes
 - A. Approval of the July 14, 2021 special board meeting minutes. JR Larkie motioned to approve the July 28, 2021 regular board meeting minutes. It was seconded by Jo Daily. All approved, none opposed.
2. Public Comments
 - A. Discussed the need for PREP, the city will be ultimately be responsible for this
3. Start-Up Coordinator Position – Consider Lewicki Application & Contract
 - A. Barb, Paul, and Mandy did a phone interview. This went well. This contract is through him directly, but he can pull in others as needed. If others require payment that will be taken out of his payment. Continue to work on fundraising to make the initial \$5000 payment. Motion to approve contract Barb motioned and Mandy seconded it. All approved, none opposed.
 - B. Paul will send out an email to all with James's contact information
 - C. Discussed what his responsibilities will be including helping with grants
4. Parade – Update
 - A. Will Pull kids on trailer with 4-wheeler from Mandy
 - B. All will purchase candy, and Bonnie purchased freezies
 - C. Flyers will be made
 - D. Send an email to people who signed up as interested in sending their children to Rollingstone Community School to see if they are interested in being in parade. Paul will send list to Mandy
 - E. Board members present will hand out flyers
 - F. Crystal brought up possibly creating t-shirts for board members. This is to be determined.
 - G. All will meet around bank at 12:45pm on 8/8/21
5. Board Liability Insurance

- A. Mandy's husband can do it with his insurance company. He will get us more information soon.
 - B. Paul has an upcoming meeting with a group who contacted them about doing liability insurance for charter schools
6. Bank Account - JR
- A. JR brought in information from both Oakwood and Merchants
 - B. Will need to set up checking account to start
 - C. Other accounts such as payroll will need to be set up later
 - D. Benefits of Oakwood: no fees, remote deposit, mobile banking, interest bearing, easy for community members to donate, supporting the local bank, no charge for HCC if sending money out
 - E. Merchants: bigger with more services, but do charge a monthly fee (could possibly get waived)
 - F. JR recommended to start with Oakwood then transfer to Merchants if needed for other benefits
 - G. All members of the board who want to be on the account can, but two leasers will be needed to sign a check
 - H. Barb brought up concerns about conflict of interest as Jo Daily works for Oakwood. All determined it would be best if she abstained from the vote.
 - I. JR will set this up the account
 - J. JR, Paul, Mandy, and Barb will be in the account
 - K. Vote: Mandy motioned to approve the use of Oakwood bank by Rollingstone Community School. It was seconded by Barb. Jo abstained from the vote. All approved, none opposed.
 - L. JR Will ask Oakwood if they are able to give those with large donations a receipt for tax purposes
7. Website – Elizabeth / Mandy
- A. Had a call with Sydney, a web designer. She unfortunately can't take on the project.
 - B. Mandy has 3 more calls set up, these designers can do branding/logo as well
 - C. Elizabeth will talk with vision design to get a quote with added branding/logos in addition to their previous quote for website development.
9. Open house
- A. September or October
 - B. Board decided to table the date for now
 - C. On the flyer for the parade will put "look for upcoming open house date"

- D. Visions for open house: model classroom, give presentation to parents (Barb has powerpoint we can display), Steven Rippa could be present for the open house as a motivational speaker
- E. Need to develop a list of questions that could be asked at the open house

10. Guild Contract - Update

- A. Was sent out the state and state acknowledged
- B. Bylaws still not fully reviewed by the guild
- C. Currently working on goals, 2 of which have to do with MCA testing with 3-5th grade, along with goals for K-2. Previously thought we could use FAST for K-2nd but they want 100 students minimum. Will look at other options before the end of August.
- D. Paul will set up meeting with Barb and James to discuss other options
- E. Crystal will look into other options for testing K-2

11. Fund-Raising Thoughts

- A. Rollingstone Fire Relief - Paul
 - a. JR will go to the next meeting again to request donations
 - b. More specifics will be brought to this meeting regarding what we need the funding for. See previous meeting notes.
- B. Rollingstone Activity Group / Jaycees
 - a. Still waiting to hear, Crystal believes this should happen
 - b. Paul requested \$5000
- C. Donation Letter
 - a. Board decided to not create a plaque for donations, however it may be good in the future to do something different if we are having difficulty with fundraising.
 - b. Suggested donation of \$50
 - c. Will send to home and businesses in Rollingstone and surrounding area
 - d. Possibly contact wealthier people in the community to ask for larger donations
 - e. Place names of donors in the reporter each month
 - f. Could also do fundraising online

12. Library Update

- A. The city determined January will be when the church will need to stop using the library space
- B. Will ask them to remove some of their items from the area for open house
- C. Questions regarding public use of the library. To be determined

13. Set Next Meeting Times / Dates

- A. Next meetings August 11th and 24th at 630 pm

Not on agenda

- A. Keys needed to get into the building. Paul will contact Jamie about key cards.
Paul will also request keys for the office area to store items for the school.
- B. Mandy will check with Jackie Frisch to see if there are students willing/able to help with grant writing. Will add to next agenda.

JR motioned to adjourn the meeting at 8pm. It was seconded by Barb. All approved, none opposed.

Parking Lot

1. Grants
 - a. Paul will look into Emergency Connectivity Fund – Due 13-Aug
2. Visit Other School Boards
 - a. WAPs
 - b. Lewiston
3. Find a School Attorney
 - a. Paul to Check with BluffView
4. Mascot
5. Pre-School
6. Kitchen and Food Service