

Rollingstone Community School Board
Meeting Minutes
August 23, 2022 | 6:30pm

Board Members present: Jo Dailey, J.R. Larkie, Megan Lentner, Elizabeth Nofsinger, Barb Rahn, Mandy Schmit

Community Members present: Mary Stoos

Rollingstone Community School Teachers: Tony Reisdorfer

School Office Coordinator: Peggy Walters

1. Review / Approval of Previous Notes – August 9 and August 17, 2022
 - a. A motion to approve the August 9 and August 17, 2022, board meeting minutes was made by Mandy, seconded by J.R.; motion passed unanimously.
2. Agenda Updates
 - a. Shared Space Policy - Tony (after Meal Committee)
 - b. After School Care (move to bottom of agenda)
 - c. Update on Snow Care and No School Care - Elizabeth (bottom of agenda)
 - d. School Pictures - Elizabeth (bottom of agenda)
3. Acknowledgement of any Conflicts of Interest in Agenda
 - a. No conflicts were identified.
4. Public Comments
 - a. No public comments were provided.
5. School Nurse update - Peggy
 - a. Peggy provided an update on both interested parties; both are LPNs and we need an RN.
 - b. Elizabeth suggested going with Winona Health; either candidate may apply through Winona Health if interested.
 - c. Other suggestions:
 - i. Megan recommended checking with Gundersen
 - ii. Tony recommended checking with WAPS
 - iii. Mandy recommended Ahlex Kortsan
 - d. Looking at half day twice a month, paid position.
 - e. Mandy will contact Ahlex.
 - f. School nurse will verify if everything was filled out appropriately and sign off.
 - g. Tony will follow up.

6. Hiring Task Force update - Tony/Elizabeth
 - a. Interviewed a SPED teacher this evening; working on specifics of position.
7. 7th Board Member update - Elizabeth
 - a. Mary Stoos was present and introduced herself.
 - b. Her term will depend on the official election which will occur in 2025.
 - c. A motion to add Mary Stoos as a seventh board member was made by J.R., seconded by Jo; motion passed unanimously.
8. Volunteer to help start PTA
 - a. The group will be called PTP (Parent Teacher Partnership).
 - b. Megan noted an update is included in the September Newsletter.
 - c. PTP will serve in a support role for events and fundraisers.
 - d. Mandy will be part of the group once it is organized.
 - e. Megan will continue to do a monthly newsletter to be included in the Reporter; Jo would like a hard-copy sent home with students.
9. Required board training
 - a. 4.5 hours of training is required for each board member to be done within the first year of opening.
 - b. Elizabeth will register, create an account and update; \$750 total fee for the entire board.
 - c. A motion to approve \$750 for board training was made by J.R., seconded by Jo; motion passed unanimously.
10. Building/Ground Committee - Tony
 - a. Grounds are on hold.
 - b. Building - TVs will be out soon; all items in the Pre-K room are out; the handwashing station is still not working properly. Jo also noted a sewer smell in the building; Elizabeth recommended flushing floor drains with water.
 - c. Arnold's is in the process of cleaning the floors and bathrooms.
11. Enrollment / Recruiting
 - a. Count update - Peggy
 - i. 36 current count with a few other prospective families.
 - ii. We need 42 total enrollment to add a teacher.
 - iii. Megan provided James' breakdown of the three most recent budgets.
 - iv. Discussion on class sizes; we still have small class sizes even though combined classrooms.
 - v. A SPED para can only work with special ed.
 - vi. 35 count budget will support full contract pay or a part-time para; discussion occurred on a part-time para to include lunch pick up and janitorial help.

- vii. Elizabeth asked that a job posting be created; Megan will create a posting without pay and will send it to Elizabeth and Tony for review.
- viii. Tony noted if we keep it to \$300-\$400 a week there may still be a possibility of recouping the 6.5 percent pay cut; the priority is to have a part-time lunch assistant.
- ix. A motion to approve a part-time lunch position for 3 hours a day at \$17 an hour was made by Mandy, seconded by J.R.; motion passed unanimously.

12. Teacher Updates - Anna, Megan, Tony

- a. Megan and Anna participated in CPI (Crisis Prevention Intervention) training today.
- b. Tony did MARSS training today.
- c. Waiting for numbers 4,5, 6 and 7 reimbursements.
- d. Waiting for the City's attorney to respond regarding use of the City's tax exempt status.
- e. The General Fund balance is \$22,706.02.

13. Fundraising

- a. Peggy provided an update on recent donations
 - i. WNB Financial | \$500
 - ii. Rollingstone Jaycees | \$1,000
 - iii. Anonymous | \$10,000
 - iv. Miller Scrap | \$200
 - v. WSU Foundation | \$500

14. Meal Committee - Peggy / Tony

- a. Tony reported that we now have a signed contract with Steak Shop Catering.
- b. Free meals will be reimbursed when per pupil funding comes in.
- c. Reduced is 40 cents a meal; full pay is \$3.50 a meal.
- d. Milk will be purchased through Steak Shop; looking into purchasing milk only.
- e. If parents come to lunch they will need to bring their own meal.

15. Shared Space Policy

- a. The City is now sending all space requests to RCS for approval.
- b. The City approves of the cost for kitchen rental and for charging a fee if Tony and/or Peggy are present for an event.
- c. The City also approves of charging a deposit.
- d. Barb noted we do not currently have a policy with regard to no alcohol or firearms on the premises; Tony will ask James to draft a policy noting premises is the building only.
- e. Kitchen, Gym, Room 140 will be available for use; there could be an open library with parent/teacher supervision in the future.

16. Library - Jo

- a. Jo, Tony and Peggy did some training on Monday; an additional 3-hour training will be held.
- b. Jo is now working on getting books in the system; needs an additional cart or two. Mandy suggested contacting the Public Library for a cart. Megan contacted St. Stans; Mary volunteered to help Jo.

17. After School care

- a. Joe Witters, a Junior at WSU, will meet with Tony on Thursday; wage will depend on how many kids are in after care; hours are 2:00-5:30pm; considering \$12/hour with 4 kids and offer additional pay with more kids.
- b. St. Martin's connected with us to use the gym for basketball practice; discussion occurred on use and charging.

18. Update on Snow Care and No School Care

- a. Elizabeth reached out to Key Kids; interested families will need to register; Mandy is creating a flyer for Peggy to send to the families.

19. School Pictures

- a. Kayla Krause will volunteer her time for school pictures; we will look for a date the first week of October.
- b. Megan will look into a yearbook.

20. Future meeting dates

- a. September 13 | 6:30pm
- b. October 10 | 6:30pm
- c. November 14 | 6:30pm
- d. December 12 | 6:30pm

21. Adjourn

- a. A motion to adjourn the meeting at 8:04pm was made by Jo, seconded by J.R.; meeting adjourned.

22. The Board and staff entered a Closed Session at 8:05pm. A motion to adjourn the meeting at 8:30pm was made by J.R., seconded by Barb; meeting adjourned.

23. Next meeting: September 13, 2022 | 6:30pm

Respectfully submitted,

Peggy Walters
School Office Coordinator