

Rollingstone Community School Board  
Meeting Minutes  
October 10, 2022 | 6:30pm

Board Members present: Jo Dailey, J.R. Larkie, Elizabeth Nofsinger, Barb Rahn, Mandy Schmit, Mary Stoos

Community Members present: Paul Kreidermacher

Rollingstone Community School Teachers: Tony Reisdorfer

School Office Coordinator: Peggy Walters

1. Review / Approval of Previous Notes – September 13 and September 22, 2022
  - a. A motion to approve the September 13 and September 22, 2022, board meeting minutes was made by J.R., seconded by Mandy; motion passed unanimously.
2. Agenda Updates
  - a. Elizabeth - Paul Seppa appreciation gift
  - b. Barb - Native Plant Giveaway
  - c. Barb - Next Volunteer Opportunity
  - d. Tony - 504 Coordinator, Human Rights Coordinator, Title IX Coordinator
3. Acknowledgement of any Conflicts of Interest in Agenda
  - a. No conflicts were identified.
4. Public Comments
  - a. No public comments were provided.
5. Treasurer's Report
  - a. J.R. provided a treasurer's report with a current balance of \$35,077.05.
  - b. The checkbook now stays at RCS for Peggy and Tony; J.R. will come in once a month to balance and audit.
  - c. Tony reported all but \$15,000 of the CSP grant was used; waiting on several reimbursements from the State.
6. Paul Seppa appreciation gift
  - a. Everyone will contribute \$5 before the next board meeting.
7. Native Plant Giveaway
  - a. Barb mentioned that WSU will give away native plants on October 15 from 8:00am to Noon; first come first serve; bring your own tools.

- b. Paul Kreidermacher noted John Guenther is in charge of the Prairie Grass area and he will share the flier with him as well.
- 8. Jaycee's Halloween Event
  - a. Gym activities
    - i. The teachers have several games.
  - b. Candyland - Mr. Mint, Grandma Nut, Queen Frostine, Lord Licorice, King Candy
    - i. The Jaycees suggested the teachers dress up as above characters; the teachers have other costume ideas.
  - c. List of volunteers from the Board
    - i. All of the teachers will volunteer and Tony will check with Mr. Joe.
- 9. Finance Committee update
  - a. Duane Klein and Tony have not connected; Tony will call Duane.
  - b. Committee members: Tony, Peggy, J.R., and possibly Duane.
- 10. Updated teacher and staff contracts
  - a. Tony reported that the teachers and staff will continue with a 6 percent pay cut, based on a 35-student budget; teacher contracts are now finalized and will be re-signed.
  - b. Designs for Learning wants Peggy to work full-time all year; her contract will be redrafted for full-time work through the week after school dismisses in June, part-time during the summer along with Tony, then resume to full-time two weeks prior to the beginning of school in August; Peggy's contract will be reapproved at a future meeting.
- 11. School Nurse update - Peggy
  - a. Peggy provided a brief update and forms drafted by our nurse were available for review.
  - b. Medication Policy
    - i. The Medication Policy was reviewed; a motion to approve the Medication Policy was made by J.R., seconded by Jo; motion passed unanimously.
  - c. Immunization Policy
    - i. The Immunization Policy was reviewed; a motion to approve the Immunization Policy was made by Barb, seconded by Jo; motion passed unanimously.
- 12. PTP update - Teachers/Mandy
  - a. Mandy had one parent offer to help and several other parents have expressed interest; she will reach out to those who are interested.
- 13. Donation recognition
  - a. Tony noted that Megan managed the donation letter process and we now need a display at school and individual plaques for those who gave over \$5,000.

- b. Looking for a cost effective way to display names; J.R. mentioned Crown Awards.
- c. Elizabeth recommended placing the new plaque next to the existing one; Mandy will assist with ideas/options.

14. IEP admin approval

- a. If Tony cannot attend an IEP meeting he needs approval for Tracy Tweten-Lind or Amber Anderson from HVED to attend. A motion approving attendance at IEP meetings by Tracy Tweten-Lind or Amber Anderson was made by J.R., seconded by Mary; motion passed unanimously.
- b. We need to appoint a 504 Coordinator (access to SPED forms), a Human Rights Coordinator, and a Title IX Coordinator. A motion to appoint Emilee Morrison as the 504 Coordinator, Tony Reisdorfer as the Human Rights Coordinator, and Peggy Walters as the Title IX Coordinator was made by J.R., seconded by Barb; motion passed unanimously.

15. Attendance Policy

- a. Elizabeth drafted an attendance policy upon Megan's recommendation; please review and vote to approve at the next meeting.

16. Required Board Training follow up

- a. Questions/concerns
  - i. Once everyone has completed their training, Elizabeth will receive a notification to submit to The Guild.
  - ii. Participants must attend closed meetings in person.
  - iii. Special meetings also need to be held in person and called three days in advance.
  - iv. Elizabeth will follow up with The Guild regarding a potential conflict if a school board member is related to a member of the staff.
  - v. Discussion was held regarding several other topics including communication and curriculum.
- b. Leasing the building to others
  - i. Elizabeth noted the school cannot make money from leasing the building to others, we can charge a deposit but cannot make a profit.
- c. Open meeting law
  - i. Guests must be in a public space if participating by Zoom; Board members cannot participate by phone.

17. Building/Ground Committee - Tony

- a. Building updates
  - i. Grounds: \$4,000 in CSP funds was used to purchase outdoor equipment to include: a mud kitchen, a 12-foot climbing dome, and a teeter totter; the grant will only cover items that sit on top of the ground; we will work with the City next spring on placement.

18. Teacher Updates - Anna, Megan, Tony

- a. Tony
  - i. The first round of the CSP grant is complete; Tony revised James' submission of the second round and it has been approved. Tony provided a brief overview; \$7,875 in compensation and a percentage of fringe benefits can be claimed for the grant manager; waiting for the final approval letter.
  - ii. Janitorial help will likely be needed in the winter; Mandy suggested kids take boots off in the foyer to help keep the classroom wing floor clean.
  - iii. Barb will volunteer once a month for a school-wide activity; Tony will discuss dates with the teachers and follow up with Barb.
- b. School Goals - Elizabeth
  - i. Per the board training, possible goals for next year were discussed:
    - 1. Preschool
    - 2. Adding 6th grade
    - 3. K-8 school, adding a grade a year
    - 4. Summer camp
    - 5. Jo suggested a survey be sent to parents and community members toward the end of the school year.
    - 6. Barb mentioned we need to draw on our unique projects.

19. Fundraising

- a. Recent donations:
  - i. HBC - \$200
  - ii. Schweitzer Engineering Laboratories (Brian Blace) - \$100
  - iii. Barbara Smith Memorials - \$475
    - 1. Peggy and Tony will work on acknowledgements.
    - 2. Something should be sent to each donor as well as to the family.

20. Meal Committee - Peggy / Tony

- a. Volunteers are still picking up meals.
- b. Tony will talk with Kelly about picking up meals after October.
- c. We can use reusable trays and silverware.

21. Library - Jo

- a. Progress is moving along slowly; kids are checking out books.

22. Adjourn

- a. A motion to adjourn the meeting at 8:15pm was made by J.R., seconded by Barb; meeting adjourned.

23. Next meeting: November 14, 2022 | 6:30pm

- a. The City Council will also be meeting on November 14 so we will meet in the Library.

Respectfully submitted,

Peggy Walters  
School Office Coordinator