

Rollingstone Community School Board
Meeting Minutes
December 12, 2022 | 6:30pm

Board Members present: Jo Dailey, J.R. Larkie, Megan Lentner, Elizabeth Nofsinger, Barb Rahn, Mandy Schmit, Mary Stoos

Rollingstone Community School Teacher: Tony Reisdorfer

School Office Coordinator: Peggy Walters

Community Member: Jim Zacchini

1. Review / Approval of Previous Notes – November 14 and November 17, 2022
 - a. A motion to approve the November 14 and November 17, 2022, board meeting minutes was made by Mary, seconded by Mandy; motion passed unanimously.
2. Agenda Updates
 - a. Health Office update - Tony
3. Acknowledgement of any Conflicts of Interest in Agenda
 - a. Mandy will abstain from any voting that pertains to teachers.
 - b. Jo will abstain from agenda item 10, banking discussion.
4. Public Comments
 - a. No public comments were provided.
5. Treasurer's Report
 - a. Our Business Manager at Designs for Learning is currently out on a personal matter and a financial report is unavailable; the December finances will be reported at the January meeting.
 - b. The current balance in the General Fund is \$39,067.16.
6. Finance Committee update
 - a. Duane Klein is interested but Tony is waiting on a time commitment from Designs for Learning; Jim noted most finance committees meet once a month in advance of a regular board meeting.
7. Health Office update
 - a. Our school nurse from Winona Health provided a document with guidelines for illnesses. A motion to approve using the Hennepin County health guidelines for ill children was made by J.R., seconded by Barb; motion passed unanimously. The

document will be uploaded to our website and an email will be sent to RCS families using similar messaging as WAPS.

8. PTP update - Teachers/Mandy
 - a. Volunteer recruitment will resume after the holidays.
9. Donation recognition
 - a. Peggy submitted a donation request for a TV for a digital donor display at school.
 - b. Mandy will look for individual plaque options for platinum donors.
10. Banking
 - a. Tony connected with WNB Financial and Altra to obtain information on possibly changing our LOC. He will continue to work with WNB Financial and Merchants to gather additional information to present at the next board meeting. Designs for Learning noted it could be challenging to change mid-year.
 - b. Tony reported we received approval for final reimbursements; our current LOC can then be closed and a new LOC can be opened. A motion to approve a new LOC in the amount of \$50,000 was made by J.R., seconded by Megan; motion passed unanimously.
11. Open Enrollment for 23-24 School Year
 - a. Opens January 3, 2023.
 - b. Google form and paper form
 - i. Mandy will update the Google form
 1. We cannot ask for a birthdate but may ask if the child will be 5 by September 1 if entering Kindergarten.
 2. Add after-school care information.
 3. Will ask about busing after registration.
 4. Registration packet will be sent after enrollment is confirmed.
 - ii. An email with the enrollment link will be sent to current and interested families.
 - iii. Megan will add an enrollment update to the January Newsletter.
 - iv. We can consider expanding grades in three years.
 - c. Size of classes
 - i. Discussion was held on class sizes.
 - ii. A motion to approve capping classes at 23 students for a single grade classroom and 20 students for combined classroom was made by J.R., seconded by Mary; motion passed unanimously.
12. Peggy Walters' contract
 - a. Discussion was held on Peggy's current and future contracts.
 - b. Jim noted we should have the flexibility for 1 FTE between Peggy and Tony during the summer.
 - c. Tabled until the January meeting.

13. Vision/Mission Statement

- a. A motion to approve the Vision/Mission Statement was made by J.R., seconded by Barb; motion passed unanimously.

14. Conflict of Interest Policy

- a. Discussion occurred regarding when it becomes a conflict of interest for Megan as a teacher representative on the board. A conflict will occur if she cannot remain unbiased or will receive a financial benefit.
- b. A motion to approve the Conflict of Interest Policy was made by Mandy, seconded by Mary; motion passed unanimously.

15. Open and Closed Meeting Policy

- a. A motion to approve the Open and Closed Meeting Policy was made by Mary, seconded by Jo; motion passed unanimously.

16. Attendance Policy

- a. Revisions were discussed.
- b. A motion to approve the Attendance Policy was made by J.R., seconded by Barb; motion passed unanimously.

17. Fundraising Policy

- a. A motion to approve the Fundraising Policy was made by J.R., seconded by Jo; motion passed unanimously.

18. Lead Teacher Hiring, Supervision and Evaluation Policy

- a. A motion to approve the Lead Teacher Hiring, Supervision and Evaluation Policy was made by Mary, seconded by J.R.; motion passed unanimously.

19. Use of Reasonable Force and Prohibition of Use of Corporal Punishment Policy

- a. A motion to approve the Use of Reasonable Force and Prohibition of Use of Corporal Punishment Policy was made by Barb, seconded by Jo; motion passed unanimously.

20. Public and Private Data Policy

- a. A motion to approve the Public and Private Data Policy was made by J.R., seconded by Megan; motion passed unanimously.

21. Maltreatment of Minors/Mandatory Reporting Policy

- a. A motion to approve the Maltreatment of Minors/Mandatory Reporting Policy was made by Mandy, seconded by Barb; motion passed unanimously.

22. Extended School Year for Certain Students with IEP Policy
 - a. A motion to approve the Extended School Year for Certain Students with IEP Policy was made by J.R., seconded by Barb; motion passed unanimously.
23. Library Policy
 - a. Minor revisions and lost books were discussed.
 - b. A motion to approve the Library Policy with changes to the wording from “Wednesday folder” to “take-home folder” and cost for book replacement was made by J.R., seconded by Megan; motion passed unanimously.
24. Internet and Educational Network Safety and Acceptable Use Policy
 - a. A motion to approve the Internet and Educational Network Safety and Acceptable Use Policy was made by Mary, seconded by J.R.; motion passed unanimously.
25. RCS future plans survey for family/community
 - a. Elizabeth will make the discussed revisions and the survey will be placed in a future Reporter and posted on Facebook.
 - b. A motion to approve the RCS Future Plans Survey was made by J.R., seconded by Barb; motion passed unanimously.
26. Required Board Training follow up
 - a. Questions/concerns
 - i. Board members must begin the training within six months of the start of the school year.
27. Building/Ground Committee - Tony
 - a. Building updates
 - i. No updates.
28. Teacher Updates
 - a. Tony - Teacher Powered presentation
 - i. Leads were assigned for the committees; next step is to add a board member to each committee.
 - ii. Work continues on the decision matrix and it will be presented at a future meeting.
 - iii. Tony and Megan will send their PowerPoint to all board members.
 - b. A note will be posted at Bonnie Rae’s thanking the many community members for donating baked goods for the Holiday Program.
29. Fundraising
 - a. Recent donations:
 - i. Barbara Smith Memorial - \$250 from Henry “Hank” Wohltjen and \$200 from Christine Schulte
 - ii. A limited number of extra fundraising prints are available at Bonnie Rae’s.

30. Meal Committee - Peggy / Tony
 - a. Kelly will start daily meal pick up beginning January 3.
 - b. We passed our recent kitchen inspection.

31. Library - Jo
 - a. Staff and volunteers are doing AR labeling and Tony piloted an AR read aloud.

32. Future meetings
 - a. Previously discussed and scheduled at the November meeting.

33. Adjourn
 - a. A motion to adjourn the meeting at 8:21pm was made by J.R., seconded by Jo; meeting adjourned.

34. Next meeting: January 9, 2023 | 6:30pm

Respectfully submitted,

Peggy Walters
School Office Coordinator