

Rollingstone Community School Board  
Meeting Minutes  
January 9, 2023 | 6:30pm

Board Members present: Jo Dailey, Megan Lentner, Elizabeth Nofsinger, Barb Rahn, Mandy Schmit, Mary Stoos

Rollingstone Community School Teacher: Tony Reisdorfer

School Office Coordinator: Peggy Walters

Community Member: Paul Kreidermacher

1. Review / Approval of Previous Notes – December 12, 2022
  - a. A motion to approve the December 12, 2022, board meeting minutes was made by Jo, seconded by Barb; motion passed unanimously.
2. Agenda Updates
  - a. No updates were provided.
3. Acknowledgement of any Conflicts of Interest in Agenda
  - a. Mandy will abstain from any voting that pertains to teachers.
  - b. Jo will abstain from any voting that pertains to banking.
4. Public Comments
  - a. Paul Kreidermacher
    - i. A donation in the amount of \$5,508.70 was received from Kendell Lumber.
    - ii. Kitchen
      1. The kitchen door will remain unlocked; Peggy will follow up with Jamie regarding keys for the kitchen cabinets, refrigerator, and freezer.
      2. The Rollingstone Fire Department would like to hold their annual banquet in the Gym on Saturday, February 18, at 6:00pm. It will be a catered event.
      3. The Fire Department and the Jaycees may use the kitchen for private events held at Rollingstone Community School.
5. Treasurer's Report
  - a. Lisa Hasledalen from Designs for Learning provided an overview of the December balance sheet, with a cash balance of \$22,876.
  - b. A portion of the lease aid has come in and will be paid to the City.

- c. A motion to approve the December 2022 financial packet was made by Mary, seconded by Jo; motion passed unanimously.
- 6. Finance Committee update
  - a. Tony reported that the committee will meet to review the financial packet once a month for approximately one hour prior to board meetings. Tony will reconnect with Duane Klein regarding his interest to be on the committee.
  - b. Once a committee is formed, they will review financial packets and begin preparation for next year's budget.
- 7. PTP update - Teachers/Mandy
  - a. A meeting is scheduled for January 23, 2023; three people have expressed interest.
  - b. Megan and Mandy will connect to discuss needed support.
- 8. Donation recognition
  - a. Mandy will share with Peggy a link to order individual donor plaques; Peggy and Megan will work on the names and send them to Mandy to create a slideshow for display.
  - b. Peggy has not heard from the donation request she submitted for a TV.
- 9. Banking - Tony/J.R.
  - a. The current LOC is paid off; we will keep it open at \$143,000 and will receive the same interest rate. We will need to renew our interest rate in May.
  - b. For ease of budgeting we will have one account going forward.
  - c. Tony will follow up with Oakwood Bank regarding the availability of direct deposit and will also look into purchasing a printer for issuing checks.
  - d. A motion to approve keeping the current LOC open at \$143,000 was made by Barb, seconded by Mary; motion passed unanimously.
  - e. A motion to close the grant account was made by Mandy, seconded by Megan; motion passed unanimously.
- 10. Update on Open Enrollment for 23-24 School Year
  - a. Peggy provided an update on open enrollment. We currently have 18 students enrolled for 2023-2024 with 12 returners, 5 new Kindergartners, and 1 new 2nd grader.
  - b. A reminder will be sent to our current families and the prospective student list noting open enrollment closes on February 1.
- 11. Peggy Walters' contract
  - a. Two separate contracts were created, one utilizing CSP funds and one utilizing general funding.
  - b. A motion to approve the two contracts for 2022-2023 was made by Mary, seconded by Jo; motion passed unanimously.

12. BK5K grant

- a. Discussion was held with regard to improving our existing playground; we can apply for \$5,000 to \$75,000 for a large project grant.
- b. We need to decide what is desired and establish the cost.
- c. Megan will coordinate a meeting to include Mandy and Rachel Larson. Barb shared some information she has used in the past that may be helpful. Application deadline is March 31, 2023.

13. Open gyms

- a. Elizabeth and Mandy are willing to be present and supervise.
- b. A waiver should be signed by parents and parental supervision will be encouraged.
- c. Tony will identify what gym equipment may be used.
- d. Open to anyone in the community.
- e. Elizabeth and Mandy will identify dates.

14. Mental health information - Barb

- a. Barb took a class through WSU and is now certified in mental health first aid.

15. Acceptance and Administration of Gifts Policy

- a. A motion to approve the Acceptance and Administration of Gifts Policy was made by Mary, seconded by Megan; motion passed unanimously.

16. Board Approval of Vendor Contracts Policy

- a. A motion to approve the Vendor Contracts Policy was made by Mandy, seconded by Jo; motion passed unanimously.

17. Bidding for Services from Authorizer Policy

- a. A motion to approve the Bidding for Services from Authorizer Policy was made by Mandy, seconded by Mary; motion passed unanimously.

18. Criminal Background Checks Policy

- a. A motion to approve the Criminal Background Checks Policy was made by Mary, seconded by Megan; motion passed unanimously.

19. Employee Ethics and Conflicts of Interest Policy

- a. A motion to approve the Employee Ethics and Conflicts of Interest Policy was made by Mary, seconded by Jo; motion passed unanimously.

20. Gifts to Employees and Board Members Policy

- a. A motion to approve the Gifts to Employees and Board Members Policy was made by Mary, seconded by Jo; motion passed unanimously.

21. Search of Student Lockers, Desks, and Personal Possessions, and Student's Body Policy
  - a. "Lead Teacher will be changed to "Designated Person" throughout the policy.
  - b. A motion to approve the Search of Student Lockers, Desks, and Personal Possessions, and Student's Body Policy with the above changes was made by Megan, seconded by Barb; motion passed unanimously.
22. Tobacco Free Environment Policy
  - a. A motion to approve the Tobacco Free Environment Policy was made by Barb, seconded by Jo; motion passed unanimously.
23. Tennessee Warning Requirement for Students and Employees Policy
  - a. A motion to approve the Tennessee Warning Requirement for Students and Employees Policy was made by Mandy, seconded by Megan; motion passed unanimously.
24. 709-Student Transportation Safety - WAPS Policy
  - a. A motion to approve the 709-Student Transportation Safety - WAPS Policy was made by Barb, seconded by Jo; motion passed unanimously.
25. Section 504 Policy
  - a. Phone number will be added.
  - b. "Principal" will be changed to "Lead Teacher" throughout the policy.
  - c. The 504 team will consist of the Lead Teacher, Classroom Teacher, 504 Coordinator, and Parent/Guardian.
  - d. A motion to approve the Section 504 Policy with the above changes was made by Barb, seconded by Mandy; motion passed unanimously.
26. RCS future plans survey for family/community
  - a. Update on responses
    - i. 13 responses have been submitted.
    - ii. There is some interest in the Summer Care Program as well as the Child Care Program.
    - iii. Megan and Mandy will draft something to include in the February Newsletter/Reporter, using the RCS office email for inquiries.
    - iv. Mandy has someone who expressed interest in coordinating the Child Care Program and will reach out to her.
27. Required Board Training follow up
  - a. Questions/concerns
    - i. No follow up questions.
28. Building/Ground Committee - Tony
  - a. Building updates

- i. Kids love the snow hill!
- ii. Peggy will connect with the City regarding a leaking urinal.

29. Teacher Updates

- a. Long-term substitute
  - i. There have been no applicants; Tony reported someone is interested in part-time work and he will connect with her.
  - ii. Barb noted she would be willing to assist.
  - iii. Forward names to Tony of anyone who may be interested.

30. Fundraising

- a. Recent donations:
  - i. Bonnie Rae's donation jar - \$112
  - ii. Sidecar apparel order - \$350
  - iii. Kendell Lumber - \$5,508.70

31. Meal Committee - Peggy/Tony

- a. No updates were provided.

32. Library - Jo

- a. Tony reported that AR labeling is complete.
- b. Teachers are reading aloud this week and training students on logging into AR.

33. Adjourn

- a. A motion to adjourn the meeting at 8:11pm was made by Megan, seconded by Mandy; meeting adjourned.

34. Next meeting: February 13, 2023 | 6:30pm

Respectfully submitted,

Peggy Walters  
School Office Coordinator