

Rollingstone Community School Board
Meeting Minutes
February 13, 2023 | 6:30pm

Board Members present: Jo Dailey, J.R. Larkie, Megan Lentner, Elizabeth Nofsinger, Barb Rahn, Mandy Schmit, Mary Stoos

Rollingstone Community School Teacher: Tony Reisdorfer

School Office Coordinator: Peggy Walters

Community Members: Paul Seppa, Paul Kreidermacher

1. Review / Approval of Previous Notes – January 9, 2023
 - a. A motion to approve the January 9, 2023, board meeting minutes was made by Megan, seconded by Barb; motion passed unanimously.
2. Agenda Updates
 - a. Barb continues to volunteer once a month at RCS and asked if there is any special request for the school assembly in March. Megan will add this to the staff meeting agenda.
 - b. Remove Agenda Items #26 and #34.
3. Acknowledgement of any Conflicts of Interest in Agenda
 - a. Mandy will abstain from any voting that pertains to teachers.
 - b. Jo will abstain from any voting that pertains to banking.
4. Public Comments
 - a. Paul Seppa expressed his gratitude for the thank you card. He also encouraged RCS to partner with The Hideaway and would be interested in helping with any collaboration.
 - b. Paul Kreidermacher inquired about lease aid payments. Lisa Hasledalen from Designs for Learning confirmed there is not a specific timeline for receiving lease aid revenue from the State. Tony will submit an initial lease aid payment to the City within the next week.
 - c. It was also noted an addendum has not been made to our lease regarding the change in utility costs from \$20,000 to \$15,000. Peggy will review the lease and previous minutes.
5. Treasurer's Report
 - a. Lisa Hasledalen from Designs for Learning provided an overview of the January balance sheet, with a cash balance of \$21,071. Lisa and Tony will rework the budget to include CSP funds.

- b. The process to establish food service reimbursement takes 8-9 months but will be retroactive.
 - c. The Key Kids policy will be reviewed in order to seek payment from non-paying families in the After School Care program. RCS will look at drafting a contract for parents next year.
 - d. A motion to approve the January 2023 financial packet was made by J.R., seconded by Jo; motion passed unanimously.
6. Finance Committee update
- a. Tony spoke with Duane Klein and he has agreed to be on the committee. The committee will meet at 5:30pm on the same night as board meetings.
 - b. The Designs for Learning contract was updated to include payroll and extra program support; Tony shared the summary report provided by DFL. The contract will be renewable annually.
7. PTP update - Teachers/Mandy
- a. Mandy held the first PTP meeting and one person attended. They discussed the suggestions for support received from the teachers. Discussion was also held regarding a spring break cleaning effort; Mandy will coordinate. Mandy contacted several fundraising companies and has tentatively scheduled a Scholastic book fair the week after spring break. Spring break cleaning and the book fair will be included in the March Newsletter. The next meeting is scheduled for February 27 at 6:30pm
8. Donation recognition
- a. Megan, Tony and Peggy will provide a donor list to Mandy so she can order individual plaques and prepare a slide presentation to display at the school.
9. Banking - Tony/J.R.
- a. Tony provided an overview of the information he received from Merchants. Tony will follow up with Jim at Oakwood regarding direct deposit.
10. Update on Open Enrollment for 23-24 School Year
- a. Peggy provided an update on open enrollment.
 - i. Update count: 45 | 31 returners & 14 new
 - 1. K=12
 - 2. 1st=9
 - 3. 2nd=10 (2 new)
 - 4. 3rd=7
 - 5. 4th=6
 - 6. 5th=1
 - ii. Another Round-up will be scheduled in late spring.
 - iii. Paul Seppa volunteered to help write a grant for Girls in Engineering.

- iv. Mandy will work on an activity or two for the Easter Bunny event on April 1; Elizabeth and Mandy will be present and they will reach out to Kristin Lindahl of the Jaycees.

11. School academic update (Tony)

- a. Tony provided a brief overview of the academic packets that include fall and winter data. There is an overall improvement from fall to winter.
- b. Elizabeth reported that RCS was discouraged from participating in Title I this year as we don't have the necessary data. We may pursue next year based on free/reduced numbers. Tony is providing some reading intervention.

12. Facebook/texting (Mandy)

- a. Text service wasn't used much and Mandy canceled the service.
- b. Facebook ads - Mandy has all of the bills that she has not yet submitted, less than \$200 total; she will use the school credit card going forward.

13. BK5K grant

- a. Megan spoke with Rachel Larson; she is very busy and concerned about a conflict of interest. Paul Kreidermacher will add this to the next City Council agenda and explain that it would only be assisting in writing a grant. Mandy, Megan, possibly Rachel and Paul Seppa will work on submitting the grant.

14. No Child Left Inside Grant

- a. Tony reported that we were approved for a reimbursable grant for just under \$5,000; waiting for a formal agreement.

15. Open gyms

- a. Two sessions have been held; the bathrooms and kitchen will be checked at the conclusions of future dates. Paul Kreidermacher will look at getting the lock changed for the kitchen door.

16. Board Elections Policy

- a. A motion to approve the Board Elections Policy was made by Mary, seconded by Megan; motion passed unanimously.

17. Board Member Training and Education Policy

- a. A motion to approve the Board Member Training and Education Policy was made by Mary, seconded by Barb; motion passed unanimously.

18. Employee Ethics & Conflicts of Interest Policy

- a. A motion to approve the Employee Ethics & Conflicts of Interest Policy was made by J.R., seconded by Jo; motion passed unanimously.

19. Outside Employment Policy
 - a. A motion to approve the Outside Employment Policy was made by Megan, seconded by Mandy; motion passed unanimously.
20. Drug-Free Workplace Policy
 - a. A motion to approve the Drug-Free Workplace Policy was made by Barb, seconded by Jo; motion passed unanimously.
21. Referring of Firearms Possessor Policy
 - a. A motion to approve the Referring of Firearms Possessor Policy was made by J.R., seconded by Megan; motion passed unanimously.
22. Employees' Rights Regarding Termination Policy
 - a. A motion to approve the Employees' Rights Regarding Termination Policy was made by Mary, seconded by Barb; motion passed unanimously.
23. Field Trips and Travel Policy
 - a. A motion to approve the Field Trips and Travel Policy was made by Jo, seconded by Mandy; motion passed unanimously.
24. Protection of Pupil Rights Policy
 - a. A motion to approve the Protection of Pupil Rights Policy was made by J.R., seconded by Barb; motion passed unanimously.
25. Service Animals Policy
 - a. A motion to approve the Service Animals Policy was made by Jo, seconded by Megan; motion passed unanimously.
26. Summer care update
 - a. Two families have emailed and expressed interest:
 - i. 1 child for sure, possibly 1 other
 - ii. 1 or 2 kids, part-time (2 days a week), going into 3rd and 6th grades
 - b. Elizabeth and Mandy would each have two kids.
 - c. Discussion was held on having the City sponsor the program as a PREP program. Paul Kreidermacher will place it on the next City Council agenda.
 - d. Megan suggested sending out a Google form to our currently enrolled families and community members to gauge interest, i.e. would you use summer care, full time or part time, grades of children, contact information. Mandy will draft something; a decision will be made by April.
27. Preschool update
 - a. Mandy has someone who is interested in running a preschool program although she has a lot of questions; Tony will meet with her.

28. Required Board Training follow up
 - a. Questions/concerns - No questions or concerns were raised.

29. Building/Ground Committee - Tony
 - a. Building updates - No updates at this time.

30. Teacher Updates
 - a. Long-term substitute
 - i. Jasmine Koepp has been hired as a long-term sub for Anna's maternity leave. Barb will support Jasmine as needed.
 - ii. The current budget allows for \$100 per day for a sub. Discussion occurred on the hourly rate and increasing the daily rate. A motion to approve \$119 per day or \$17 per hour was made by J.R., seconded by Jo; motion passed unanimously.
 - iii. Our SPED director shared that we have acquired enough data for a 1:1 full-time para during the school year. Tony has an additional meeting this week. As more information becomes available this will be revisited.

31. Fundraising
 - a. No new donations have been received.

32. Meal Committee - Peggy/Tony
 - a. Working on reimbursement for Free and Reduced meals.
 - b. Kelly is doing well with picking up and serving meals.

33. Adjourn
 - a. A motion to adjourn the meeting at 7:50pm was made by J.R., seconded by Mandy; meeting adjourned.

34. Next meeting: March 13, 2023 | 6:30pm

Respectfully submitted,

Peggy Walters
School Office Coordinator