

Rollingstone Community School Board
Meeting Minutes
May 8, 2023 | 6:30pm

Board Members present: Jo Dailey, Megan Lentner, Elizabeth Nofsinger, Barb Rahn, Mandy Schmit, Mary Stoos

Rollingstone Community School Teacher: Tony Reisdorfer

School Office Coordinator: Peggy Walters

1. Call to order
 - a. The meeting was called to order at 6:30pm. Board member J.R. Larkie was absent and excused; a quorum was declared.
2. Review / Approval of Previous Notes – April 10, 2023
 - a. A motion to approve the April 10, 2023, board meeting minutes was made by Mandy, seconded by Barb; motion passed unanimously.
3. Agenda Updates
 - a. Barb - Nature Trail (Building and Grounds)
4. Acknowledgement of any Conflicts of Interest in Agenda
 - a. Mandy will abstain from any voting that pertains to teachers.
 - b. Jo will abstain from any voting that pertains to banking.
5. Public Comments
 - a. No public comments were provided.
6. Treasurer's Report
 - a. Tony provided an overview of the April 2023 financial packet, with a cash balance of \$10,680.
 - b. The deficit reflects bills entered into SMART but unpaid; lunch reimbursement and SPED funds have not yet been received as well as the first CSP claim.
 - c. Our ADM has changed slightly.
 - d. Short-term resolutions to fund our cash shortage is (1) utilizing the line of credit, (2) take out a note, or (3) take out a loan; discussion was held.
 - e. A motion to approve the April 2023 financial packet was made by Jo, seconded by Mary; motion passed unanimously.
7. Finance Committee update
 - a. Tony and Lisa Hasledalen from Designs for Learning met briefly today.

8. PTP update - Mandy
 - a. The most recent meeting was held on April 24.
 - b. Muffins with Moms and Donuts with Dads are upcoming events.
 - c. The next PTP meeting is scheduled for May 22 at 6:30pm.

9. Donation recognition
 - a. Individual plaques have been distributed.
 - b. Another round of solicitation letters will be sent to new businesses.
 - c. Mandy suggested sending a yearbook to large donors.

10. Banking
 - a. Discussion was held on renewing our Line of Credit and taking out a 90-day note to cover expenses. A motion to approve a note or loan for \$50,000 was made by Mary, seconded by Barb; motion passed unanimously.

11. Update on Open Enrollment for 23-24 School Year
 - a. Peggy provided an update on open enrollment.
 - i. Update count: 49 | 32 returners & 17 new
 1. K=11
 2. 1st=10 (1 new)
 3. 2nd=11 (2 new)
 4. 3rd=8 (1 new)
 5. 4th=6
 6. 5th=3 (2 new)
 - ii. 3 families came to the May 2 round-up that had not attended the previous round-up.

12. Staff Contracts for 23-24 school year
 - a. Tony briefly reviewed the handout including contract days and summer hours.
 - b. Beginning the week of June 19, Tony will work Tuesdays, Wednesdays, and Thursdays from 9:00am to Noon or by appointment and also be available by phone or email in the afternoons.
 - c. Discussion occurred on staffing for next year; a budget will be drafted based on 50 students.
 - d. Most schools grant a 2-3 percent pay increase; Designs for Learning recommends a 1-1.5 percent increase for RCS staff; staff likely won't get full pay back. Discussion was held on the starting salary for a new teacher.
 - e. The Offer of Employment Letter was reviewed and discussed.
 - f. A motion to approve summer hours for Tony Reisdorfer beginning June 19 on Tuesdays, Wednesdays, and Thursdays from 9:00am to Noon was made by Barb, seconded by Jo; motion passed unanimously.
 - g. Benefit reductions: Lisa from DFL proposes reducing our health care plans from 2 options to 1. Discussion was held on looking into alternative companies.

13. Updated Shared Space Policy
 - a. Tabled until June meeting.
14. National School Lunch Program Update
 - a. A motion to approve Steak Shop Catering as our meal vendor was made by Megan, seconded by Jo; motion passed unanimously.
15. Building/Ground Committee - Tony
 - a. Nature Trail
 - i. Barb recently walked the trail and asked about adding mulch if the City has any extra we could use.
 - b. Building updates
 - i. Tony reached out to the committee to review the Community Foundation grant.
 - c. Kitchen update
 - i. We had an unannounced kitchen inspection on April 28 and received a very good report. We will look for an additional refrigerator for community use.
16. Teacher Updates
 - a. Student academic update
 - i. MCA testing is complete but final data has not yet been posted; Tony will share results once they are available.
 - b. Bowling in Schools Grant
 - i. Westgate Bowl will partner with RCS; the grant will cover equipment and help with additional costs.
 - ii. A motion to approve application for the Bowling in Schools Grant was made by Mandy, seconded by Barb; motion passed unanimously.
 - c. The Memorandum of Understanding was signed.
 - d. Emergency Action Plan
 - i. Revisions are needed to both documents, one of which is specifically for SPED. Elizabeth will review the two documents and edit accordingly. Peggy will look for e-copies to send to Elizabeth.
 - e. Happy Teacher Appreciation Week!
17. Promoting Enrollment
 - a. Digital Billboard costs
 - i. Mankato Avenue - \$1,300/\$1,700
 - ii. Highway 61 - \$2,000/\$2,200
 - b. Radio
 - i. Mandy is waiting on pricing. Peggy will search for a previous Leighton invoice and get the information to Mandy.
 - c. Newspapers

- i. Winona Post - A 1/6 page ad is \$300 for inside the publication; a pick-up ad costs \$207.
 - ii. Winona Daily News - Front page strip ad full color, subscriber email blast, and 10,000 targeted high impact digital ads on the website costs \$500.
 - d. Yard signs
 - i. Signs on the Cheap has 55 percent off; Megan created a design and we can order 30 signs for \$249.60.
 - ii. A motion to approve up to \$300 for yard signs, contingent on getting our note or loan, was made by Barb, seconded by Jo; motion passed unanimously.
 - e. Summer events for promoting
 - i. RCS will participate in the Steamboat Days Kiddie Parade and the Rollingstone Days parade. The PTP and board members will manage the Kiddie Parade.
 - ii. Guest bartending at Port 507.
 - f. Peggy will check with the Winona Post on coming to RCS on Thursday for Barb's event.
 - g. Tony and Mandy will work on SWCD and WSU Arbor Day event write-ups for the Winona Post.

18. Fundraising

- a. Garage Sale - \$1,300
- b. Flower fundraiser - \$2,000

19. Adjourn

- a. A motion to adjourn the meeting at 8:27pm was made by Mandy, seconded by Barb; meeting adjourned.

20. Next meeting: June 12, 2023 | 6:30pm

Respectfully submitted,

Peggy Walters
School Office Coordinator